

Notice of Meeting

Resources and Performance Select Committee

**Date & time**

Wednesday, 18
October 2023 at
10.00 am

Place

Council Chamber,
Woodhatch Place,
Reigate, Surrey, RH2
8EF

Contact

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Officer

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Chief Executive

Joanna Killian

We're on Twitter:
[@SCCdemocracy](https://twitter.com/SCCdemocracy)



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This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Julie Armstrong, Scrutiny Officer via email.

Elected Members

Nick Darby, Will Forster, Tim Hall, David Harmer, Edward Hawkins, Robert Hughes (Chairman), Robert King, Steven McCormick (Vice-Chairman), Lance Spencer, Lesley Steeds (Lingfield) (Vice-Chairman), Hazel Watson, John O'Reilly and Becky Rush

TERMS OF REFERENCE

The Committee is responsible for the following areas:

- Finance
- Orbis Partnership Functions
- HR&OD
- IT and Digital
- Business Ops
- Property
- Procurement
- Equalities and Diversity
- Internal/External Communications
- Legal and Democratic Services
- Customer Services

AGENDA

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Purpose of the item: To receive any apologies for absence and substitutions.

2 MINUTES OF THE PREVIOUS MEETINGS: 22 JUNE 2023

(Pages
7 - 16)

Purpose of the item: To agree the minutes of the Resources and Performance Select Committee held on 22 June 2023 as a true and accurate record of proceedings.

3 DECLARATIONS OF INTEREST

Purpose of the item: All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- I. Any disclosable pecuniary interests and/or
- II. Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting.

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner).
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

4 QUESTIONS AND PETITIONS

Purpose of the item: To receive any questions or petitions.

NOTES:

1. The deadline for Members' questions is 12:00pm four working days before the meeting *12 October 2023*).
2. The deadline for public questions is seven days before the meeting *(11 October 2023)*.
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

- 5 **DIGITAL BUSINESS & INSIGHTS (DB&I) – STATUS REPORT AND LESSONS LEARNT APPROACH** (Pages 17 - 22)

Purpose of the item: to provide a status update following implementation of the “MySurrey” system and particularly to focus on the process for capturing ‘lessons learnt’

- 6 **STRATEGIC INVESTMENT BOARD ANNUAL REPORT - FINANCIAL YEAR 2022/23** (Pages 23 - 52)

Purpose of the item: The report is due to be considered by the Strategic Investment Board at its meeting in December 2023. As part of good governance, it has previously been agreed to have the annual and mid-year reports scrutinised in advance by the Resource & Performance Select Committee.

- 7 **EXCLUSION OF THE PUBLIC**

Recommendation: That under Section 100(A) of the Local Government

Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

PART TWO – IN PRIVATE

- 8 **STRATEGIC INVESTMENT BOARD ANNUAL REPORT 2022/23 - PROPERTY PORTFOLIO** (Pages 53 - 64)

Confidential: Not for publication under Paragraph 3
Information relating to the financial or business affairs of any particular person (including the authority holding that information)

- 9 **FORWARD WORK PROGRAMME AND RECOMMENDATION TRACKER** (Pages 65 - 98)

Purpose of the item: For the Select Committee to review the attached Forward Work Programme and Recommendation Tracker, making suggestions for additions or amendments as appropriate.

- 10 **DATE OF THE NEXT MEETING**

The next meeting of the Resources and Performance Select Committee will be held on Friday 8 December 2023 at 10:00am.

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

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Thank you for your co-operation